Uttar Pradesh State Institute of Forensic Science, Lucknow

Piparsand, Sarojini Nagar, Kanpur Raod, Lucknow -226008 **E-mail: recruitments@upsifs.ac.in**

Advertisement No – ₹ /01/2024 Dated: 7th March, 2024

Guidelines/Procedure for Direct Recruitment of Professor, Associate Professor, Assistant Professor, Assistant Registrar, Assistant Librarian & Scientific Officer.

Full advertisement available at the Institute website www.upsifs.ac.in/ www.upsifs.org

This institute is the flagship project of the Government of Uttar Pradesh established in 2022 and started its first academic session from 16th August 2023. The institute is affiliated with the National Forensic Sciences Institute, Gandhinagar, Gujarat. The objective of this institute is to provide state of art facilities for imparting education and skill development in the intertwined disciplines of forensic science, digital forensics, applied sciences and legal studies. However, the focus of the pedagogy lies on usage of forensic science in various disciplines. The Institute is striving for seeking applications from domain experts and professionals who are Indian citizens and are highly motivated, dedicated, experienced and have natural inclination towards high quality teaching, research and innovation to bridge the existing gaps in the respective domains.

Online Application Form:

Application form is made available online at the Institute website www.upsifs.ac.in/ www.upsifs.org as per schedule. Applicants can submit their application online. There is no provision for offline applications.

The online application can be filled as per dates mention below: -

Date of Commencement of Online Application	12th April, 2024
Last date of Online Application	15th May, 2024
Last date of receipt of hard copy	22nd May, 2024
Link for Online Application	**www.upsifs.ac.in/ www.upsifs.org**

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Details of Posts: Please see the Advertisement.

Teaching Positions							
Name of The Post: Professor							
Sr. No.	**Name of School**	**UR**	**ST**	**SC**	**OBC-NCL**	**EWS**	**Total**
1	School of Forensic Science	01	-	-	-	-	01
2	School of Legal Studies	01	-	-	-	-	01
3	School of Science and Technology (Discipline: Computer Science)	01	-	-	-	-	01
Name of The Post: Associate Professor							
1	School of Forensic Science	01	-	-	01	-	02
2	School of Legal Studies	01	-	01	-	-	02
3	School of Science and Technology (Discipline: Computer Science)	01	-	-	01	-	02
Name of The Post: Assistant Professor							
1	School of Forensic Science	01	-	01	02	-	04
2	School of Legal Studies	02	-	02	01	-	05
3	School of Science and Technology (Discipline: Computer Science)	02	-	01	01	01	05
	Grand Total	11	-	05	06	01	23

Non-Teaching Positions							
Sr. No.	**Name of the Post**	**UR**	**ST**	**SC**	**OBC-NCL**	**EWS**	**Total**
1	Assistant Registrar	02	-	01	01	-	04
2	Scientific Officer	03	-	01	01	-	05
3	Assistant Librarian	01	-	-	-	-	01
	Grand Total	06	-	02	02	-	10

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Qualification and Experience requirement of the posts:

(1)	**Professor:** Appointment to the post of Professor will be made by direct recruitment in the Pay Matrix Level-14 (AGP-with pay Rs. 144200/-) by the candidates fulfilling the criteria as under: - An eminent scholar, - A master's degree with 60% marks (or equivalent grade on a point scale wherever the grading system is followed) with Ph.D. in a concerned /relevant/allied subject from an Indian University or an equivalent degree from an accredited Foreign University. - Actively engaged in research with a minimum of 10 research publications in the UGC- CARE-listed journals. - A minimum of ten years of teaching experience in university/college as Assistant Professor/Associate Professor/ Professor, and/or research experience at an equivalent level at the University/National Level Institutions with Experience of Ph.D. guidance. Explanation: Experience of Ph.D. guidance means that at least one student should have completed Ph.D. under the sole/Principal guideship/supervision of the candidate. OR An outstanding professional, having a Ph.D. degree in the relevant/allied/applied disciplines, from any academic institution/industry, who has made a significant contribution to the knowledge in the concerned/allied/relevant discipline, provided he/she has ten years' experience.
(2)	**Associate Professor:** Appointment to the post of Associate Professor will be made by direct recruitment in the Pay Matrix Level-13A (AGP-with pay Rs. 131400/-) by the candidates fulfilling criteria as under: - A good academic record, - A master's degree with 60% marks (or equivalent grade on a point scale wherever the grading system is followed) with Ph.D. in a concerned /relevant/allied subject from an Indian University or an equivalent degree from an accredited Foreign University. - Experience of Ph.D. guidance Explanation: Experience of Ph.D. guidance means that registration of Ph.D. student as such should have been completed, wherein candidate is a sole/principal supervisor(guide) - Minimum eight years of experience of teaching and / or research in an academic/research position equivalent to that of Assistant Professor in a Institute, College or Accredited Research Institution/industry - Minimum five publications in the UGC-CARE listed Journals.
(3)	**Assistant Professor:** Appointment to the post of Assistant Professor will be made by direct recruitment in the Pay Matrix Level-10 (AGP-with pay Rs. 57700/-) by the candidates fulfilling criteria as Under: - A good academic record, - A master's degree with 60% marks (or equivalent grade on a point scale wherever the grading system is followed) with Ph.D. in a concerned /relevant/allied subject from an Indian University or an equivalent degree from an accredited Foreign University. - Minimum two publications in the UGC-CARE listed Journals.

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(4)	**Assistant Registrar:** Appointment to the post of Assistant Registrar will be made by direct recruitment in the Pay Matrix Level-10 (Pay Rs. 56100-177500) by the candidate fulfilling criteria as under: - Good Academic record with at least 55% of marks or an equivalent grade of B in the seven-point scale at the Master's Degree level from an Indian University, or an equivalent degree from an accredited Foreign University: **Desirable:** - LL.B. Degree/MBA(HR)/MCA/CA. - Three years' experience in Administration/Teaching in an Institute/University. - Proficiency in the use of computers. **Age**: Minimum 21years, Maximum 40 years (age relaxation as per UP Government Rules for the reserved category)
(5)	**Scientific Officer:** Appointment to the post of Scientific Officer will be made by direct recruitment in the Pay Matrix Level-10 (Pay Rs. 56100-177500) by the candidate fulfilling criteria as under: - (i) **Physics**/Ballistic/Instrumentation/Document Section/ Domain: M.Sc./M. Tech. in Physics/Forensic Science/ Mathematics/ Instrumentation. (ii) **Chemistry**/Toxicology/Explosive Section/Domain: M.Sc./M. Tech. in Chemistry/Forensic Science. (iii) **Biology**/Serology/D.N.A. Section/Domain: M.Sc./M. Tech. in Zoology/Botany/Forensic Science. (iv) **Computer** Forensic Section/Domain: B. Tech. in Computer Science/I.T./Electronics and Communication or M. Sc. in Computer Science or M.C.A. **Age**: Minimum 21years, Maximum 40 years (age relaxation as per UP Government Rules for the reserved category)
(6)	**Assistant Librarian:** Appointment to the post of Assistant Librarian will be made by direct recruitment in the Pay Matrix Level-10 (Pay Rs. 56100-177500) by the candidate fulfilling criteria as under: (i) A master Degree in Library Science or Information Science or Documentation Science or an equivalent professional degree with at least 55% marks (or an equivalent grade in a point scale wherever the grading system is followed); (ii) A consistently good academic record with a knowledge of computerization in a library; (iii) National Eligibility Test (NET) or similar test by UGC, CSIR or SET/SLET if conducted; a Ph.D. Degree in regular mode as per UGC regulation, 2009 (iv) At least one Research Paper in Referral Journal. **Age**: Minimum 21years, Maximum 40 years (age relaxation as per UP Government Rules for the reserved category)

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General Instructions

1. Only online applications will be accepted. Candidates who wish to apply for more than one post will be required TO SUBMIT SEPARATE ONLINE APPLICATIONS WITH SEPARATE PROCESSING FEES.
2. Submission of hard copy of application is mandatory: Although applications are invited by online mode through institute recruitment portal, yet the candidates have to submit self-attested hard copy of the duly submitted online application form along with copies of all the supporting documents attached with online application form to the institute through Registered/Speed Post in an envelope superscribed as:

   For Teaching Positions-
   "Application for the post of ..... [Name of the Teaching School]".

   For Non-Teaching Positions-
   "Application for the post of .....

   Note: Each page of the Application Form along with annexures should be self-attested.

   This Registered/Speed Post should reach the institute (at the address given below) within 7 days of last date fixed for submission of application form through online mode on institute recruitment portal:

   The Assistant Registrar (Administration)
   Uttar Pradesh State Institute of Forensic Science (UPSIFS)
   Piparsand, Sarojni Nagar, Lucknow
   Uttar Pradesh, India
   Pin Code- 226008

3. The applicant has to pay online fee Rs. 2500/- for one application under General/OBC/EWS category. The Applicant from SC/ST/PwD category who are the domicile of Uttar Pradesh and having caste/PwD certificate issued from the competent authority of the Government of UP has to pay Rs 2000/- for one application.
4. Candidates applying in the OBC category should have a valid non-creamy layer certificate as per UP Government rules prescribed at the time of online application.
5. The online application processing fee is non-refundable, and no inquiries shall be entertained in this regard by the Institute.
6. The last date for the receipt of online applications is 15th May, 2024. The application received after the due date shall not be entertained.
7. The date for determining the eligibility of all candidates in every respect shall be the prescribed closing date for submission of the online application.
8. Incomplete applications in any respect shall not be considered and no correspondence will be made in this regard.
9. Applicants are advised to submit the application/s to the Institute well in advance without waiting for the last date to avoid any delay due to other unforeseen events or circumstances.
10. Candidates shall upload online self-attested copies of certificates towards the evidence of Age, Educational Qualifications, Caste, Physical Disability, Experience, etc. with the applications.
11. Only matriculation/SSC Certificates issued by the concerned educational board will be considered as proof of the date of birth.
12. The time taken by the candidates to acquire M.Phil. and/or Ph.D. degree shall not be considered as teaching/research experience to stake a claim for appointment to the teaching positions.
13. Excellent academic background, high-quality publications, potential to get research funding from Government agencies and industries, appropriate academic professional activities undertaken, and a good innovative teaching record and professional domain experience would

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be some of the important criteria for selection.

14. Reservation for SC, ST, OBC, EWS, and Persons with Disabilities will be as per existing Government of UP norms as amended from time to time. Candidates applying for the reserved posts should clearly state to which category they belong. In case the candidate wants to claim benefits under the Persons with Disabilities (PwD) category, the candidate's relevant disability should be not less than 40%. Proof to this effect must be uploaded online with the application, without which the application will be treated as "General (unreserved)". The Institute reserves the right to fill or not to fill any or all the posts, without assigning any reason and no notice will be issued in this regard.
15. The Institute shall verify the antecedents and documents submitted by candidates at any time, at the time of appointment, or during the tenure of service. In case it is detected that the documents submitted by the candidates are fake or the candidates have undesirable clandestine antecedents/background and have suppressed any information, his/her candidature or services shall be liable to be cancelled/terminated.
16. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issuance of the appointment letter, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidates.
17. It would be discretionary for the Institute not to consider candidates for the teaching positions who are not likely to serve the Institute for a minimum period of 5 years from joining the Institute to Retirement.
18. Wherever grading or any other system than the percentage is followed, the result of the candidate should be converted into a percentage on the basis of the percentage conversion table declared by the concerned Institute/University.
19. The Institute reserves the right to restrict the candidates to be called for interview to a reasonable number based on qualifications and experience higher than the minimum prescribed as decided by duly constituted Scrutiny Committee(s) and approved by the competent authority. Call letters for attending the interview will be sent only to the shortlisted candidates through E-mail. No correspondence will be entertained with applicants who are not short-listed to be called for an interview.
20. The prescribed qualifications are minimum and the mere fact that a candidate possesses the same does not create any right in his/her favour for being called for an interview.
21. Selection will be made on the basis of the candidate's overall record and performance in the interview. The Institute may utilize seminar/colloquium and/or any other mode as a method of selection. The Institute may conduct screening test for the purpose of short listing as per the requirements.
22. Every person appointed permanently to a post in the Institute by direct recruitment, shall be on probation in such a post for a period of one year in the first instance, provided that the appointing authority may, in any individual case, extend the period of probation to such extent as it may deem necessary, without assigning any reasons.
23. The selected candidates have to undergo such training and pass such examinations as may be prescribed by the Institute from time to time.
24. Candidates already in service must submit a "NO OBJECTION CERTIFICATE" along with a Vigilance Clearance Certificate from his /her employer to the Institute at the time of interview.
25. If called for an interview, the candidate will be required to produce all the original documents relating to educational qualifications, category (SC, ST, OBC-NCL, EWS, PwD etc.), experience, and other essential requirements, etc. at the time of the interview, failing which, his/her candidature shall stand cancelled.
26. If it is detected at any time, even during the service, that the details provided are wrong or documents produced by the candidate are fake or the candidate has undesirable antecedents/background and has suppressed the said information, his/her service shall be liable to be terminated and liable for legal action as per rule.
27. Canvassing in any form on behalf of or by any candidate will disqualify him/her from being considered.
28. The medium of instruction in respect of all courses conducted in the Institute shall be English,

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except in cases of studies/research in languages.

29. Age of superannuation for all the positions shall be as per Institute rules and UP Government directions/notifications.
30. All the appointees including the in-service candidates shall be governed by the New Pension Scheme (NPS) as followed by the Govt. of Uttar Pradesh.

31. The Institute reserves the right:
    a. To withdraw the advertisement either partly or wholly at any time without assigning any reason to this effect.
    b. To fill or not to fill up some or all the posts advertised for any reasons whatsoever.
    c. To increase/decrease the number of posts after observing the due procedure.
32. The Institute will not be responsible for any loss of e-mail, or loss of any communication due to the wrong address provided by the candidates.
33. No TA/DA will be paid for attending the interview/Written test/Skill test.
34. Call letters and other correspondence for attending the interview/test, etc., will be sent to the eligible candidates by email only.
35. Candidates, who have obtained degrees or diplomas or certificates for various courses from any Institution/University declared fake/derecognized by the University Grants Commission, New Delhi or Government of UP shall not be eligible for being considered for recruitment to the posts advertised.
36. The character of a person for direct recruitment to the service must be such as to render him/her suitable in all respects for appointment to the service. Persons dismissed by the Union Government or by a State Government or by Local Authority or a Government Corporation owned or controlled by the Central Government or State Government will be deemed to be ineligible for appointment. To declare this fact truly shall be the liability of the applicant.
37. No person shall be recruited unless he/she is in good mental state and physically fit and free from any physical defect that is likely to interfere with the efficient performance of his/her official duties except PwD (Divyang Candidates). If selected and appointed, he/she shall be required to produce a medical fitness certificate from the medical board as specified by the Institute.
38. Candidates in their own interest are advised to check regularly the Institute website www.upsifs.org or www.upsifs.ac.in. They should also regularly check their email account for updates.
39. The terms and conditions of appointment shall be communicated to the candidate in the form of an "Offer Letter" to selected candidates. If the candidate does not accept the terms and conditions mentioned in the offer of appointment within the stipulated time, the offer shall be treated as withdrawn.
40. In case of any dispute, suit, or legal proceeding against the Institute, the jurisdiction shall be restricted to the Hon'ble High Court of Allahabad, Lucknow Bench.
41. Amendments/changes if any in the advertisement shall be published only on the Institute website www.upsifs.org or www.upsifs.ac.in before submission of application, the candidate must ensure that they have read all the instructions about the Educational Qualifications, Disciplines, Experience and other criteria and fulfils their eligibility for the post as per norms. Your candidature will remain provisional until the physical verification of the original documents by the Institute. Mere submission of Form, appearance in document verification/interview/test will not create any legal right whatsoever for the post.
42. For any query related to the recruitment, please send email at recruitments@upsifs.ac.in.

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